

Governor Whitmer Signs "Stay Home, Stay Safe" Executive Order

FOR IMMEDIATE RELEASE

March 23, 2020

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Governor directs all non-critical businesses to temporarily close, all Michiganders to stay home or six feet away from others during COVID-19 crisis

LANSING, Mich. -- Today, Governor Gretchen Whitmer signed the "Stay Home, Stay Safe" Executive Order (EO 2020-21), directing all Michigan businesses and operations to temporarily suspend in-person operations that are not necessary to sustain or protect life. The order also directs Michiganders to stay in their homes unless they're a part of that critical infrastructure workforce, engaged in an outdoor activity, or performing tasks necessary to the health and safety of themselves or their family, like going to the hospital or grocery store.

Effective at 12:01 am on March 24, 2020, for at least the next three weeks, individuals may only leave their home or place of residence under very limited circumstances, and they must adhere to social distancing measures recommended by the Centers for Disease Control and Prevention when they do so, including remaining at least six feet from people from outside the individual's household to the extent feasible under the circumstances.

"In just 13 days, we've gone from 0 to over 1,000 COVID-19 cases," said **Governor Whitmer**. "This is an unprecedented crisis that requires all of us working together to protect our families and our communities. The most effective way we can slow down the virus is to stay home. I know this will be hard, but it will be temporary. If we all come together, get serious, and do our part by staying home, we can stay safe and save lives."

"Taking aggressive action to protect our communities is the most important thing we can do to mitigate further spread of COVID-19," said Michigan Department of Health and Human Services Chief Deputy for Health and Chief Medical Executive **Dr. Joneigh Khaldun**. "If we do this now, we can make sure our hospitals and healthcare workers are prepared to take care of the sickest people. It is crucial that people do the right thing by staying home and staying safe."

Executive Order 2020-21 prohibits all businesses and operations from requiring workers to leave their homes, unless those workers are necessary to sustain or protect life or to conduct minimum basic operations. Businesses and operations are to designate the workers that meet those criteria, and must adopt social distancing practices and other mitigation measures to protect workers and patrons in the performance of that necessary in-person work.

Workers that are necessary to sustain or protect life include those in health care and public health, law enforcement and public safety, grocery store workers, and more. For a full list of these critical infrastructure workers, click the link to Executive Order 2020-21 at the bottom of this page.

Additionally, under Executive Order 2020-21, all public and private gatherings of any number of people occurring among persons outside a single household are temporarily prohibited. People may leave the house to perform for limited, necessary purposes, and may engage in outdoor activities like walking, hiking, running, cycling, or any other recreational activity, consistent with remaining at least six feet from people from outside a person's household and with other restrictions imposed by prior executive orders.

Michigan is currently in the top five states in the nation in number of confirmed COVID-19 cases. Several governors across the country have taken similar steps to protect their communities from the spread of COVID-19, including governors Mike DeWine (R-OH), Andrew Cuomo (D-NY), J.B. Pritzker (D-IL), Tom Wolf (D-PA), Gavin Newsom (D-CA), John Bel Edwards (D-LA), Phil Murphy (D-NJ), and Ned Lamont (D-CT).

Patients with confirmed infection have reportedly had mild to severe respiratory illness with symptoms of:

- Fever
- Cough
- Shortness of breath

The best prevention for viruses, such as influenza, the common cold or COVID-19 is:

- If you think you have symptoms of COVID-19, call your health care provider. If you do not have a health care provider, call the nearest hospital.
- Wash your hands often with soap and warm water for 20 seconds. If not available, use hand sanitizer.
- Avoid touching your eyes, nose, or mouth with unwashed hands.
- Cover your mouth and nose with a tissue or upper sleeve when coughing or sneezing.
- Avoid contact with people who are sick.
- If you are sick, stay home, and avoid contact with others.
- Stay at least 6 feet away from others when in a public setting.

Information around this outbreak is changing rapidly. The latest information is available at [Michigan.gov/Coronavirus](https://www.michigan.gov/Coronavirus) and [CDC.gov/Coronavirus](https://www.cdc.gov/Coronavirus).

For those who have questions about the state's actions to mitigate the spread of coronavirus, please call the COVID-19 Hotline at 1-888-535-6136 between 8AM - 5PM daily.

Michiganders can apply for unemployment benefits if they have left work or taken a leave of absence because of self-isolation or self-quarantine in response to elevated risk from COVID-19 due to being immunocompromised, displaying the symptoms of COVID-19, having contact in the last 14 days with someone with a confirmed diagnosis of COVID-19, the need to care for someone with a confirmed diagnosis of COVID-19, or a family care responsibility as a result of a government directive. Those temporarily laid off from work should apply for unemployment benefits online at www.michigan.gov/UIA or 1-866-500-0017.

Governor Whitmer is working to ensure that children who rely on the food provided by schools will have the resources they need. The Michigan Department of Education (MDE) has developed an online map for families to find meals. Families can access the map at: <https://www.mcgi.state.mi.us/schoolnutrition/>.

On March 19, the U.S. Small Business Administration (SBA) approved the governor's request for a statewide Economic Injury Disaster Loan (EIDL) declaration, opening the opportunity to small businesses to access low-interest loans from the SBA. The application for disaster loan assistance is available at <https://disasterloan.sba.gov/ela/>. For businesses looking for more information on how to apply for an SBA EIDL loan or whether it is something they should consider, visit michiganbusiness.org/covid19.

To view executive order 2020-21, click the link below:

Executive Order 2020-21

This press release will be translated and made available in Arabic and Spanish at www.michigan.gov/whitmer.

EMERGENCY ORDER (2020-5) FOR CONTROL OF PANDEMIC

**Required screening and social distancing measures at open businesses and operations subject to the
Governors Executive Order 2020-21**

This Order is made pursuant to Section 2453 of the Public Health Code, being MCL 333.2453.

Matters concerning the public health of the residents of Oakland County have been brought to the attention of the Oakland County Local Health Officer. The Local Health Officer has determined that controls are necessary to reduce transmission of COVID-19 to protect the public's health of Oakland County based on the following facts:

1. A biological agent or the effects of a biological agent have been detected within **Oakland County**
2. A communicable disease **Coronavirus which causes COVID-19** has been identified that can be transmitted from person to person.
3. In order to control and limit the spread of the communicable disease, it is necessary to prevent infected people from coming into contact with uninfected people. It is also critical that essential personnel be protected.

It is hereby ordered that businesses and operations remaining open under EO 2020-21 must take the following precautions:

1. Develop and implement a daily screening program for all staff.
 - a. Screening criteria must include the following questions:
 - i. Symptom check (fever, cough, shortness of breath, sore throat, diarrhea). When a touchless thermometer is available, a temperature check is strongly recommended in lieu of verbal confirmation.
 - ii. Any close contact in the last 14 days with someone with a diagnosis of COVID-19
 - iii. Travel internationally or domestically in the last 14 days
 - b. A yes to any of the screening questions above requires the employee to be excluded:
 - i. 3 days with no fever and 7 days since first symptom
 - ii. 14 days if close contact of diagnosed case of COVID-19

- iii. 14 days following travel
- 2. Develop and implement a plan to manage and control social/physical distancing (at least 6 ft spacing) for employees working alongside one another and customers waiting in lines within or outside the business.
- 3. Limit capacity inside facilities to provide for social distancing of customers and between customers and employees including but not limited to visual markings and signage; entrance limits and specialized hours.
- 4. Publish this order at entrance of the facility and to the members of the public at large by all reasonable means available.

This Order shall become effective on **March 25, 2020 at Noon** and shall be effective until **April 13, 2020**.

Dated: _____

Oakland County, Michigan
Local Health Officer

This checklist provides basic information only. It is not intended to take the place of medical advice, diagnosis or treatment.

WHAT TO DO

- Create and implement an active screening plan including:
 - Location and staffing of the screening table
 - Signage to support the active screening process
 - Rules to allow or prohibit entry
 - Script for screening
 - Alcohol-based hand sanitizer available at the screening table
 - Handout explaining the changes
 - Develop sick policies, like work from home options

SCREENING QUESTIONS TO CONSIDER

- Greet everyone entering the building with a friendly, calm, and reassuring manner.
 - “Good morning/afternoon! As you know, COVID-19 continues to evolve quickly. We are screening all employees for potential risks of COVID-19 to ensure the health and safety of everyone.”
- 1. Do you have any of the following symptoms: fever/feverish, chills, dry cough, difficulty breathing, or digestive symptoms such as diarrhea, vomiting, and abdominal pain?
 - Yes
 - No
- 2. Have you traveled within the last 14 days?
 - Yes
 - No
- 3. Have you had close contact with a confirmed/probable COVID-19 case?
 - Yes
 - No

HOW TO RESPOND

- If the individual answers NO to all questions, they have passed the screening and can begin working.
- If the individual answers YES to any screening questions, or refuses to answer, they failed the screening. Keep the employee away from others and contact a supervisor for assistance.

MESSAGES YOU CAN USE TO PREVENT SPREAD OF VIRUSES AND STAY HEALTHY

- Practice these healthy habits to prevent the spread of viruses:
 - Wash your hands with soap and warm water for 20 seconds. If unavailable, use an alcohol-based hand sanitizer with at least 60% alcohol.
 - Avoid touching your eyes, nose, and mouth with unwashed hands.
 - Cover your nose and mouth with a tissue when you cough or sneeze, or cough/sneeze in your upper sleeve.
 - Immediately throw away used tissues in the trash, then wash hands.
 - Clean and disinfect frequently touched surfaces, such as doorknobs, handles, light switches, tables, toilets, faucets, sinks and cell phones.
 - Avoid touching common surfaces in public places – elevator buttons, door handles, handrails, etc. Use elbows or knuckles to push buttons when you do not have a tissue or sleeve to cover your hand or finger.
 - Make sure others in your household, or anyone you are regularly in close contact with, follow these precautions.

For more information, visit [CDC's Resources for Businesses and Employers](#).

For questions call Nurse On Call at 1.800.848.5533

MEMORANDUM

DATE: March 23, 2020

TO: All Tenants, Operations, and Security

FROM: Building Management

RE: State of Michigan Stay Home, Stay Safe Order

As you are likely aware, a Stay Home, Stay Safe Order has been issued for the State of Michigan, calling on people to remain at home as much as possible in the latest effort to stem the spread of the coronavirus (COVID-19). Please find a copy of this Order attached to this letter.

The Order, which comes into effect at 12:01 a.m. on Tuesday, March 24, 2020 for at least the next three weeks. Please reference the attached Order for additional details and restrictions.

During the Stay Home, Stay Safe Order, our plan is to go to 24-hour card key access. Please be certain to bring your card key with you during this time.

Transwestern is navigating these ever-changing challenges the pandemic creates while also following the CDC's recommendations to decrease the spread of acute respiratory illness and lower the impact of COVID-19 in the workplace.

As a result of this Order, if your office is affected and you anticipate that you will not, in general, be accessing your space while this Order is in effect, we are requesting that you inform us of the following information, if you have done so already. Please send the requested information below to SouthfieldTC@transwestern.com.

- Tenant Name
- Building & Suite Number
- Details of Modification (i.e. office closure due to Order)
- Point of Contact(s)

Please also note the following suggestions should your business be affected by this Order:

- If you have electronic access to your suite, contact your access control vendor to verify your doors are secure.
- Ensure your emergency contact information is up to date with the management office.
- Building staff cannot provide access to your suite or accept mail or other packages, so please prepare accordingly.

- Suspend auto-delivery services such as pantry stocking, coffee, water, newspapers, etc.
- If allowable pursuant to the Order, schedule a time for employees to pick up their belongings to control access to your premises.
- Test your IT network's equipment to ensure it has the bandwidth to accommodate multiple remote users at the same time.
- Empty your refrigerator before leaving for an extended period of time.
- Turn off any water-sourced appliances in your suite (coffee maker, water cooler, ice maker).

Thank you in advance for your cooperation. Over the past several weeks we have updated and modified our own Emergency Response and Recovery Procedures. Transwestern has put into place a robust communication pipeline to keep us abreast of the latest CDC information and best practices. In addition, we are planning for a variety of possible scenarios, all of which are designed to help keep you and your employees, patients, visitors, and vendors as safe as possible, while delivering services during this challenging time.

Individual responsibility (hand washing, appropriate social distancing, self-isolation if feeling sick, etc.) and following CDC and company policies and procedures are the first lines of defense against COVID-19, but we are here to help.

Our team will continue to monitor the situation and provide updated information when warranted. Should you have any questions or comments, please feel free to contact the Management Office at 248-350-2222. Thank you.

